

Application for Employment

We consider applicants for all positions without regards to race, color, religion, creed, gender, national origin, age disability, marital status or veteran status, sexual orientation, or any legally protected status.

Position Applied for:			Date:		
Last Name		First Name		Middle Name	
Address	Number	Street	City	State	Zip Code
Telephone Number(s)			Email Address		

If you are under 18 years of age, can you provide required proof of eligibility to work? Yes No

Have you ever been employed with us before? Yes No

If yes, give date _____

Are you currently employed? Yes No

May we contact your employer? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Yes No

Proof of Citizenship or immigration status will be required upon employment

On what date would you be available for work? _____

Are you available to work: Full Time Part Time Temporary

Are you currently on "lay-off" status and subject to recall? Yes No

Do you have dependable means of transportation to and from work? Yes No

Have you ever been convicted of a felony with in the last 7 years? Yes No

Convictions will not necessarily disqualify an applicant from employment.

If yes please explain _____

Education

	Name and Address of School	Course of Study	Years Completed	Diploma/Degree
High School				
Undergraduate College				
Graduate Professional				
Other (Specify)				

Additional Information

State any additional information you feel may be helpful to us in considering your application.

Summarize special job related skills and qualifications from employment or other experience.

Note to Applicant: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENT OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you capable of performing in a reasonable manner the activities involved in the job or occupation for which you have applied?

A description of the activities involved in such a job or occupation is attached. Yes No

Employment Experience

Start with your present job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

1. Employer		Date Employed		Work Performed	
		From To			
Address					
Telephone Numbers(s)			Hourly Rate/Salary		
			Starting Final		
Job Title		Supervisor			
Reason Leaving					
2. Employer		Date Employed		Work Performed	
		From To			
Address					
Telephone Numbers(s)			Hourly Rate/Salary		
			Starting Final		
Job Title		Supervisor			
Reason Leaving					
3. Employer		Date Employed		Work Performed	
		From To			
Address					
Telephone Numbers(s)			Hourly Rate/Salary		
			Starting Final		
Job Title		Supervisor			
Reason Leaving					

References

1		()	
(Name)		Phone #	
(Address)			
2		()	
(Name)		Phone #	
(Address)			
3		()	
(Name)		Phone #	
(Address)			

Applicant's Statement

I certify that answers given herein are true and complete best of my knowledge.

I authorize in investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application in for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applicants are being accepted at the time.

I herby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false and misleading information given in my application or interview(s) may result in discharge.

I understand, also, that I am required to abide by all the rules and regulations of the employer.

Signature of Applicant

Date